

College of Medicine Research Office Services

March 2009

Core Support Services and the Bioinstrumentation Committee

The Research Office provides administrative support to the Core Support Services and the Bioinstrumentation committee. This committee is charged with consolidating overlapping shared services within the College of Medicine (COM). The committee reviews requests for new Shared Services to determine if the service is distinct from currently offered services. A comprehensive list of Shared Services available for COM faculty use is available from the research office, and links to shared services are online at the Research Office Website. The committee also reviews requests for new equipment purchases and makes recommendations to the Dean for these purchases.

Liaison to Central Administration:

Proposal Routing Sheet Approval and IDC Waivers

Proposal Routing Sheets (PRS) are approved by the Associate Dean for Research before routing to the VPR office on main campus for approval. The PRS information is checked for accuracy regarding the indirect cost rate, the administering department, cost sharing issues, location of the research and the percentages of credit, effort and indirect cost allocations. Any requests for waivers of indirect costs will be reviewed before the request is sent to the VPRs office on main campus for approval. Waivers are only granted in rare cases when the unique circumstances of a particular project dictate that IDCs should not be charged at the published rate for that type of project. If a waiver is approved, the department/Center/Unit will not receive credit in the indirect cost pool which is being used to both allocate space and to determine the IDC returns to each department. The Research Office tracks the waivers approved by the College of Medicine by Department so that Department Heads can be aware of the reduced IDCs that will be returned to their department.

Clinical Research Coordinator Group

The Clinical Research Coordinator Group provides local networking and training opportunities for participating COM research study personnel. The COM Research Office also provides additional web-based electronic resources and venues to facilitate the PI's/Coordinator's research project submission process as well as communicate the various UA service groups' existing and changing policies/procedures. Because delegation of study personnel responsibilities varies greatly amongst departments, participators may include research nurses, research specialists, IRB coordinators, Grants/Awards coordinators, etc. The group meets quarterly, the second Wednesday of the following months: March, June, September and December. Contact person: Donna Webb, Research Coordinator, COM Research Office; 626-4663; dbwebb@u.arizona.edu.

Dean's Research Council Support

Provides updates on Research Office programs and initiatives at the DRC meeting, and administrative support to the DRC. DRC meetings occur twice a month. The Research Office also documents the policies developed by the Deans Research Council.

DRC Subcommittees Support

The Research Office co-ordinates and supports the operations and administration of a number of DRC subcommittees including the IRB Process Subcommittee, Space Subcommittee, OTT Subcommittee and the Bridge Funding Subcommittee.

College of Medicine Research Office Web Site <http://www.medicalresearch.arizona.edu>

The goal of this web site is to provide the faculty with required research information for submitting a research proposal to a funding agency. Faculty can also find funding opportunities, current research support and bioinstrumentation services (and fee schedules), current UA forms and an updated calendar of research related events.

Educational Activities:

Frontiers in Medical Research Seminars

The seminars are held every Tuesday in Kiewit Auditorium from noon to 1 pm. The objective is to highlight outstanding active research areas and to identify sources for interdisciplinary collaborations. The series includes either two speakers presenting the clinical and basic science aspect of a disease or data blitz presentations of three speakers outlining their research or core research support service in 15 minute segments. The seminar series is also available for course credit to undergraduates, graduates and medical students.

New Investigator Workshop

The New Investigator Workshops are designed for faculty to get a “hands-on” understanding of the University of Arizona research environment and the resources available to support individual investigators in their research programs. The intention is to assist junior and new hire faculty by giving practical information important for submitting a completed grant proposal and provide an insight on the research units involved in the grant preparation and submission process. The workshop includes a videotape of a mock NIH study section reviewing a grant, a presentation on the development of a NIH-R01 grant, and a presentation on preparing a budget. The participants also hear presentations from Sponsored Projects Services, Human Subjects Protection Program, Biosafety and Biosecurity, Good Laboratory Practices, and Animal Care. The New Investigator Workshops are conducted two times a year.

Postdoctoral Workshop

The Postdoctoral Workshops are designed for postdoctoral fellows to get an understanding of the University of Arizona research environment and the resources available to them. The intention is to assist postdoctoral fellows by giving practical information important for submitting a grant proposal and provide an insight on the research units involved in the grant preparation and submission process.

Graduate Student Networking Event

The Research Office will organize events to increase Graduate Student interaction to facilitate exchange of ideas, techniques and collaborations.

Cardiovascular Research/Industry Partnerships Symposium

The main objective of the Symposium was to provide a platform for discussing current cardiovascular research and the process of interacting with industry and setting up collaborations. This event provided a venue for our faculty and representatives from industry to network and provides a taste and feel of current biomedical research ongoing at the UA.

Frontiers in Biomedical Research Poster Forum

The Biomedical Research Poster Forum is designed to give researchers the opportunity to present their basic and clinical research projects to their colleagues. In addition, this event helps promote faculty collaborations between the AHSC Colleges and the College of Science. Presenters are asked to self identify their poster presentation research topic. Posters describing the various biomedical research areas at the AHSC as well as training programs, and research core services are also of interest. College of Science faculties are invited to submit their research in areas related to the life sciences. This event occurs once each year.

Frontiers in Medical Research Spotlight

A display case in the University Medical Center hallway highlights researchers who have received grants and awards in that quarter. The poster is intended to recognize faculty awards and inform other faculty of new and ongoing areas of research.

Quarterly Research News E-newsletter

Four times a year, a newsletter of new research and awards is provided to the faculty. The news takes the form of an AHSC wide email alert, a posting of the research awards in display cases and the dissemination of the stories to the public.

Community of Science Administration

The Research Office subscribes to and administers the Community of Science service for the University of Arizona. The Community of Science service enables researchers to identify federal and non-federal funding sources. Community of Science also sends customized funding alerts to registered users keeping them abreast of new funding opportunities in their area of interest.

GPDL - Successful NIH Grants Application Collection

The Arizona Health Sciences Library, in partnership with the College of Medicine Research Office, has developed a Grants Proposal Digital Library (GPDL) for the purpose of providing new investigators with examples of successfully funded research grants from University of Arizona Faculty. Copies of successfully funded grants that are no longer active, such as a completed grant or a previous version of a renewed or continuing grant, are added to the database. The library of grants includes a broad range of research topics from most NIH institutes and types of activities such as K awards, R awards, T awards, etc. The grants database is password protected and is only available to selected faculty of the UofA College of Medicine for a limited time for review purposes only.